

7210

RISK DESCRIPTION

TREND

CURRENT

RESIDUAL

Music: Off-Campus Teaching Sessions



Medium

Medium

RISK OWNER

RISK IDENTIFIED ON

LAST REVIEWED ON

NEXT SCHEDULED REVIEW

Gary William Zane Johnson

04/10/2018

04/10/2018

04/10/2019

RISK FACTOR(S)

EXISTING CONTROL(S)

PROPOSED CONTROL(S)

TREATMENT OWNER

DUE DATE

Off-site environments are not UQ controlled sites and may not be up to UQ's safety standards. Students may be entering instructor's home. Potential for unknown hazards, i.e. electrical hazards, tripping hazards, fire hazards, etc

Control: 1. Obtain safety information for off-site locations. This may require a Workplace Inspection Checklist completed by the supervisor or faculty WHSC.
2. Both students and staff must complete UQ Fire Safety Training modules.
3. For sessions at Instructor's home, a Home Office Inspection checklist is completed by Instructor annually and verified through photos of workspace and entrance to home.
4. Instructor performs local safety induction for the site, including location of fire exits, fire equipment, first aid kits and emergency assembly areas.

Control: Instructor to verify that fire extinguisher is within its use by date and smoke detectors are working properly during semester.

Control: Instructor to establish emergency procedures including orienting student to emergency exits and emergency assembly area during first session.

Existing controls are adequate

Students may need to travel to/from other sites other than a UQ campus. Travel may require student's vehicle or use of public transportation. Sessions may occur in evening.

Control: If student drives, they must be licensed to drive at specified time of day and abide by road rules/laws at all times. Ensure student is familiar with conditions of roads on the route to session site.

Existing controls are adequate

	<p>_____</p> <p>Control: If student is uncomfortable with travelling to instructor's home for practice sessions, instructor must provide sessions at a UQ campus for the student.</p> <p>_____</p> <p>Control: If student is uncomfortable driving to/from instructor's home due to traffic, unfamiliar route, etc., student can take public transportation (if possible). This is only a possibility if instructor lives near a bus route or train station.</p>	
<p>Student may need to transport musical instrument to off-site locations. May require use of public transportation while carrying instrument. Instrument could be heavy or large or awkward to manoeuvre.</p>	<p>Control: If musical instrument is heavy or large or awkward- ask if instructor or other students can assist with transportation. UQ Staff have access to fleet service vehicles through P&F. Consider cases with wheels and sturdy handles.</p> <p>_____</p> <p>Control: If instrument is too difficult to transport- practice sessions should be held on UQ campus instead.</p>	<p>Existing controls are adequate</p>
<p>Students should travel to bus/train station or home in groups as much as reasonably possible. Students may be unfamiliar with surrounding area, location of bus stops, bus and train stations or taxi ranks, etc.</p>	<p>Control: Students should travel to train station or home in groups as much as reasonably possible. Students familiar with surrounding area, location of bus stops, bus and train stations or taxi ranks.</p>	<p>Existing controls are adequate</p>